



Kelley School of Business

International Exchange Programs Factsheet 2017-2018



General Exchange Information

Exchange Team Contact Information

Karleigh Koster
Kelley School of Business, Indiana University
Assistant Director, Undergraduate International Programs
Telephone: 812-856-0499
Fax: 812-855-0212
Email: knkoster@indiana.edu

Websites and Mailing Address

Kelley School of Business Website

<http://www.kelley.iu.edu/ugrad/>

Kelley International Exchange Students Website

<http://www.kelley.iu.edu/Ugrad/Academics/Abroad/page39164.html>

Mailing Address

Kelley School of Business
1309 E. 10th Street
Hodge Hall, Suite 3038
Bloomington, Indiana 47405
USA

About the Kelley School of Business

With an incoming class of over 1500 students in 2016, the Kelley School's Undergraduate Program continues to attract an increasing number of high-performing, highly-qualified students each year. Our consistently strong reputation, high rankings, commitment to excellence in business education, and active alumni network have allowed us to attract students from all 50 states of the U.S. and from almost 50 different countries around the world.

The heart of our educational and research mission is transforming the lives of students, organizations, and communities. Through undergraduate education in particular, we promote lifelong values and skills: high ethical standards, mutual respect and trust, personal integrity, collaboration, individual initiative and responsibility, leadership, critical thinking to solve problems, global competency, civic outreach and service, and the ability to interact and communicate with diverse populations. Our strong ties to alumni and their commitment to maintaining a lifelong relationship with us is indicative of the transformative power of the Kelley experience.

Our faculty members expect talented, driven, and engaged students. Participation in class discussions is a crucial part of the learning experience. Instructors appreciate questions raised by students during class time that stimulate more discussion and a deeper understanding of the material. Students are encouraged to meet with instructors in one-on-one meetings during scheduled office hours to further enhance their educational experience.

About Indiana University, Bloomington

Indiana University Bloomington attracts students from around the globe who want the ideal college experience: great traditions, a gorgeous campus, international culture, Big Ten sports, and a vibrant academic climate.

Founded in 1820, Indiana University is a major multi-campus public research institution, grounded in the liberal arts and sciences, and a world leader in professional, medical, and technological education. Indiana University's mission is to provide broad access to undergraduate, graduate, and continuing education for students throughout Indiana, the United States, and the world, as well as outstanding academic and cultural programs and student services.

In *The Campus as a Work of Art*, Thomas Gaines called the IU Bloomington campus one of the five most beautiful in the nation. Abundant trees, flowers, and hundred-year-old Indiana limestone buildings cover the nearly 2,000 acres of campus. Dunn Woods, the Arboretum, and the Jordan River provide a natural laboratory and welcoming scenery.

About Bloomington, Indiana

A thriving live music scene, cafes, open-air organic markets, eclectic restaurants, more than 30 festivals, and picturesque scenery are just part of what makes Bloomington, Indiana, one of the cultural centers of the Midwest.

Affectionately called B-town, Bloomington is the quintessential college town: active, intellectual, young, friendly, relaxed, and safe. Although a small city with a population of just 80,000, it offers cultural resources and opportunities that rival cities many times its size. Bloomington's lush rolling hills, limestone heritage, and gorgeous seasons are a perfect setting for the state's oldest and largest winery, the country's only Tibetan cultural center, and the annual Lotus World Music and Arts Festival.

As a small city, Bloomington enjoys a quiet atmosphere and does not face safety issues on the scale of a large city. Indiana University provides many programs to ensure students' safety, including educational discussion groups, safety seminars, and safe transportation at night for women and men who would otherwise be walking alone.

Bloomington is located in a temperate climate zone, and enjoys four full seasons of the year. High temperatures in August average 86 degrees Fahrenheit (30 Celsius) and lows are around 66 (19 Celsius). High temperatures in January average 33 degrees (1 Celsius), with lows around 18 degrees (-7 Celsius). Especially hot days in the summer may reach 95 degrees (35 Celsius) or higher, and the coldest days in winter may be below 0 degrees (-18 Celsius). The annual rainfall is around 40 inches (101.6 cm).

Bloomington is located approximately 1 hour 15 minutes south of Indianapolis, Indiana's largest city. The airport closest to Indiana University is the Indianapolis International Airport (IND). Students find it very easy to fly to other cities in the United States (including San Francisco, New York, Atlanta, Washington, DC) during holidays or long weekends. The city of Indianapolis itself has a large array of restaurants, shops, and entertainment. Other large cities that are a reasonable driving distance from Bloomington are Chicago, Illinois; Detroit, Michigan; St. Louis, Missouri; Columbus, Ohio; Louisville, Kentucky; and Nashville, Tennessee.

Academic Information

Academic Calendar

Fall 2017 Dates

Required Orientation: August 16 and 17, 2017

Classes Begin: August 21, 2017

Labor Day Holiday (no class): September 4, 2017

Fall Break (no class): October 6, 2017

Thanksgiving Break (no class): November 20-26, 2017

Last Day of Class: December 9, 2017

Exam Period: December 11-15, 2017

Spring 2018 Tentative Dates

Required Orientation: January 4-5, 2018 (to be confirmed)

Classes Begin: January 8, 2018

Martin Luther King, Jr. Holiday (no class): January 15, 2018

Spring Break (no class): March 12-18, 2018

Last Day of Class: April 28, 2018

Exam Period: April 30-May 4, 2018

Indiana University Academic Calendar

<http://enrollmentbulletin.indiana.edu/pages/nineyr.php>

Application Process and Admission Requirements

After nomination, each student will receive specific instructions on how to submit an application to Indiana University for study as an exchange student. As part of the application, Indiana University Bloomington requires all nonnative English-speaking international undergraduate applicants to demonstrate English proficiency. This can be done in one of the following ways:

- ✓ Submitting acceptable results for one of the English proficiency tests listed below
- ✓ Submitting acceptable results from the SAT or ACT exam sections listed below
- ✓ Submitting evidence of citizenship from an [approved English-speaking country](#)
- ✓ Current enrollment in approved English-taught degree program at exchange partner institution

Exams	Required Score
TOEFL (Internet-based test)	79
TOEFL (Paper-based test)	550
International English Language Testing System (IELTS)	6.5
Michigan English Language Assessment Battery (MELAB)	79
SAT Critical Reading section	500
ACT English section	21

During orientation, students may be required to take English Proficiency Exams unless they have demonstrated strong English proficiency.

Deadlines

University Nomination Deadline for fall semester: February 15

University Nomination Deadline for spring semester: August 15

Student Application Deadline for fall semester: April 1

Student Application Deadline for spring semester: September 15

Please know that many Kelley courses fill quickly and we cannot hold space for students. We are not able to register students for courses until they have been officially admitted to Indiana University. As a result, we strongly encourage students to submit their applications and all required documentation at the earliest date possible. It will take 8-10 weeks for applications to be reviewed and processed during the busy application months of March/April and September/October.

Maximum and Minimum Credit

Per U.S. visa requirements, exchange students are required to register for a minimum of 12 credits but may enroll in up to 18 credits at no additional cost. Kelley students generally take 12-15 credits.

Course Registration

After they confirm their application submission, students will be asked to submit a list of preferred courses. Kelley International Programs will administratively enroll students in their business classes; exchange students must provide several alternate choices in case their first choices are not available. For courses outside the Kelley Business School, depending on the course, we may not be able to enroll them until they arrive to campus. Business course descriptions can be found at the following website and syllabi are available upon request: <http://kelley.iu.edu/facultyglobal/courses/courses.cfm>.

Financial, Immigration, and Housing Information

Estimated Cost of Living

For visa purposes, students will be asked to submit financial verification of approximately \$7,500 for each anticipated exchange semester of study. This required amount varies between fall and spring semester and is only an estimate of costs. Typically, living costs per semester are between \$7,500 and \$9,000 with room and board, but this depends on choice of housing and personal costs.

Mandatory Health Insurance and Health Requirements

International students at Indiana University are required to have health insurance for their entire stay in the United States. Students who have obtained insurance in their home country that meets this requirement can apply for a waiver of the mandatory insurance. If they do not apply for a waiver, they will be enrolled automatically in an insurance plan through IU and will be billed for the costs. Details regarding IU's student health insurance and the costs can be found here:

<http://ois.iu.edu/living-working/health/insurance/index.shtml>.

To learn how to apply for the insurance waiver, please review this website:

<http://ois.iu.edu/living-working/health/insurance/waiver.shtml>.

All students at Indiana University are required by state law to present proof that they have been vaccinated against certain diseases. Students will receive information from the Office of International Services (OIS) on how to submit this information after they have been admitted to IU.

Indiana state law requires all international students to be tested by a U.S. doctor for tuberculosis (TB). Exchange students must get a TB blood test at the campus Health Center shortly after their arrival. The test (which costs \$60) and any additional follow-up testing will be billed to the student's bursar account. However, students may be able to receive reimbursement from their insurance provider. Students should not bring TB documentation from outside of the United States as it will not be accepted.

Visa Application

Students who are not United States citizens or permanent residents will need to follow these steps to obtain a visa:

- ✓ Apply to and be admitted by IU
- ✓ Demonstrate the ability to cover specific costs of university study in the United States. For exchange students, this amounts to approximately \$7,500 per semester. Please keep in mind that this is an estimate. Students will receive more detailed information from the IU Office of Admissions after they have been admitted.
- ✓ Students should take the DS-2019 document they receive in their IU Admissions packet to the U.S. Embassy or Consulate in their home country to apply for a J-1 visa. Please note the DS-2019 document will be sent via postal mail to the exchange partner contact and can only be created and signed by IU after all required information has been received from the student.

If students have questions or problems regarding their visa application, they should contact Indiana University's Office of International Services at (812) 855-9086 or newtoiu@iu.edu.

Housing and Transportation Information

On-Campus Housing

Once students have been admitted to IU, they will receive information about available on-campus housing options and the housing application process.

Off-Campus Housing

Once students have been admitted to IU, they will be able to access One.IU, which includes a student portal with sublease options listed. Additionally, recommendations and tips for off-campus housing can be found here: <https://ois.iu.edu/living-working/housing/index.html>.

Transportation Services

There are two bus services connecting IU and Bloomington. Most off-campus housing is conveniently located on one of the two bus lines. Indiana University has its own bus service that serves the IU campus, downtown Bloomington, and the College Mall shopping area. These buses are free of charge for students with an IU student ID card. Bloomington Transit is the citywide bus service. Students can also ride these buses for free by showing their student ID.

Student Services and Support

Academic Advising: Academic advising is available through the Kelley International Programs office. All exchange students are required to meet with the Kelley Exchange Coordinator during the first week of classes each semester to ensure they're doing well, confirm academic policies and expectations, and make any needed course changes. The Exchange Coordinator is also available to meet with students throughout the semester and students are encouraged to take advantage of daily drop-in hours from 10:00-11:30 A.M.

Student Health and Wellness Center: The IU Health Center is a large facility located only a block from the Kelley School. It includes a full-service medical clinic, lab, X-ray facility, women's clinic, and pharmacy. If students become ill, they can receive timely attention and treatment at the Walk-In Clinic. There are also physical therapists on staff to assist with sports or other physical injuries. In addition, if students experience stress due to studies or other life events, experienced counselors are available. Learn more about student health and wellness services here: <http://www.indiana.edu/~health/>

International Student Services: The Office of International Services (OIS) is a comprehensive resource for all matters relating to international student study at IU including admissions, visa and immigration matters, student health insurance, academic and campus orientation, and upcoming student events. Special activities are planned throughout the semester to give students an opportunity to explore the region and visit nearby cities such as Chicago and Indianapolis. Students can find more information about the services and support OIS offers on their website at: <https://ois.iu.edu/about-ois/services.html>

Library Services: Indiana University has one of the best academic research library systems in North America. At IU Bloomington alone, students can access more than 7.8 million books in more than 900 languages, as well as nearly 700 databases, 60,000 electronic journals, and 815,000 electronic books. Students can find more information about library services on their website at: <http://libraries.iub.edu/>

Technology Services: Indiana University is on the cutting edge of technology. Exchange students will have access to computers, high-speed Internet service (including wireless), free software, and more. Information technology offices on each campus also provide tech support. Students can find more information about technology services on their website at: <http://uits.iu.edu/>

On-Campus Sports & Recreation Facilities: Indiana University's recreational sports program is recognized as one of the best in the nation, offering a variety of programs for exercise, competition, and fun. Facilities are packed with strength and conditioning equipment, tracks, and courts for a wide variety of sports. Students can find more information about IU sports and recreational facilities on their website at: <http://recsports.indiana.edu/home.php>

Student Organizations and Clubs: Indiana University offers more than 750 student organizations, all founded and led by students who gather regularly to explore professional interests, hobbies, sports and recreation, academics, religion, service, politics, and much more. For exchange students particularly interested in networking with other business students, Kelley offers over 50 business-related student organizations which organize events and activities throughout the year. Students can learn more here: <http://kelley.iu.edu/Ugrad/StudentLife/StudentOrgs/page39072.cfm>.

Arrival Information

Required Arrival and Orientation Activities

Each semester IU schedules a required orientation for all incoming Kelley and IU exchange students. This orientation usually takes place the Wednesday before the first day of classes for the fall semester and the Thursday/Friday before the first day of classes for the spring semester. Students must arrive no later than one day PRIOR to the orientation date and should not book any flights until they have received confirmation of their admission to IU and the set dates for the orientation. Students can choose to arrive earlier than this date, but will need to pre-arrange accommodations on-campus, off-campus, or in a hotel.

Upon arrival to campus, students must complete the required immigration document check, TB test and medical information, and English proficiency exam (if required). Students are also required to make an academic appointment with the Exchange Coordinator during the first week of classes to confirm their final course schedule.

A number of orientation and welcome activities are planned for Kelley students, including a welcome dinner where they have the opportunity to meet Kelley students who have previously studied abroad on an exchange program. Additionally, during the fall semester, exchange students are invited to join Kelley staff for a traditional home-cooked Thanksgiving turkey meal and in the spring, students are invited to join staff for an outing in Bloomington.

Airport Transportation

Kelley International Programs can provide airport pickup from Indianapolis Airport (IND) for a specific date each semester. After their admission to Indiana University, students will receive additional information regarding airport pickup dates and other transportation options to Bloomington.

